

MINUTES: of the meeting of Surrey County Council's Local Committee (Reigate and Banstead) held at 14:00 on Monday 19 September 2011 at Reigate Town Hall.

THESE MINUTES REMAIN DRAFT UNTIL FORMALLY APPROVED AT THE 5 DECEMBER 2011 MEETING

Members Present – Surrey County Council

Dr Zully Grant-Duff (Chairman)	Dr Lynne Hack
Mrs Angela Fraser	Mrs Kay Hammond
Mr Michael Gosling	Mr Nick Harrison

Members Present – Reigate and Banstead Borough Council

Cllr Mrs Natalie Bramhall	Cllr Graham Knight
Cllr Brian Cowle	Cllr Dr Richard Olliver
Cllr Norman Harris	Cllr Barbara Thomson

PART ONE - IN PUBLIC

[All references to items refer to the agenda for the meeting]

35/11 **APOLOGIES FOR ABSENCE [Item 1]**

Apologies for absence were received from Mrs Frances King, Mr Peter Lambell, Mrs Dorothy Ross-Tomlin, Cllr Mark Brunt, Cllr Mrs Gillian Emmerton (substitute Cllr Graham Knight) and Cllr Mrs Anna Tarrant.

36/11 **MINUTES OF THE PREVIOUS MEETINGS – 20 JUNE 2011 [Item 2]**

The minutes were agreed as an accurate record of the previous meeting.

37/11 **DECLARATIONS OF INTEREST [Item 3]**

There were no declarations of interest.

38/11 **PETITIONS [Item 4]**

A petition was presented by Mr Liam Dwyer, signed by 47 residents, requesting footpath improvements between 169 and 263 Balcombe Road, Horley.

The Local Committee **NOTED** the response of the Area Team Manager.

39/11 **FORMAL PUBLIC QUESTIONS [Item 5]**

Two public questions were received. Written responses are attached to the Minutes as **Appendix A**.

40/11 **FORMAL MEMBER QUESTIONS [Item 6]**

None.

41/11 **PROPOSED ON STREET 'PAY AND DISPLAY' PARKING CHARGES IN REIGATE AND BANSTEAD BOROUGH [Item 7]**

The Parking Strategy and Implementation Manager presented the report.

During discussion by the Committee, the following key points were raised:

- Members expressed thanks to officers for listening to their concerns and those of local residents and businesses regarding the original proposals for the borough, and noted the need to ensure that adequate consultation took place in future.
- A Borough Councillor raised concerns that the proposed 30 minute free parking period was not acceptable in locations other than Redhill, and that this should be raised to 1 hour to aid local businesses. Concerns were also raised regarding displacement of parking to residential areas. The point was raised that the Borough Council did not offer free parking periods in their off-street car parks, and had in fact raised charges recently.
- Most Members felt that the proposals were a sensible compromise, and took into account local feeling and the needs of each local area.

In relation to the previously advertised or proposed parking charges in the Borough of Reigate and Banstead, the Local Committee:

- (i) **APPROVED** a tariff in Brighton Road, Redhill of 30 minutes free followed by the medium tariff (£1 per hour), with a revised time limit of 2 hours and no return within 1 hour, and also approved a review of resident parking provision.
- (ii) **CHANGED** the advertised tariff in Chapel Road, Redhill from low to medium (£1 per hour), and changed the no return period to 1 hour, to reflect other similar locations in Reigate and Banstead.
- (iii) **AGREED** a longer-term tariff of £5.50 over 5 hours in London Road, Redhill as well as the medium tariff (£1 per hour up to 5 hours and £5.50 over 5 hours).
- (iv) **AGREED** additional parking bays in St Anne's Drive,

- Redhill and Noke Drive, Redhill for better access to the sorting office as shown in Annex 3 to the report submitted.
- (v) **AGREED** not to implement parking charges in Church Street, Reigate; High Street, Reigate and Bell Street, Reigate.
 - (vi) **APPROVED** the reduction of the 2 hour parking time limit in Church Street, Reigate to 1 hour to increase turnover.
 - (vii) **APPROVED** charges in Castlefield Road, Reigate but changed the tariff to 60p per hour without a free period.
 - (viii) **APPROVED** charges in Upper West Street, Reigate with a tariff of £1 per hour without a free period.
 - (ix) **AGREED** to the advertised charges in Rushworth Road, Reigate but reduced the operational hours of restrictions to 10am until 4pm Monday to Friday with a long stay charge of £4.50 (over 4 hours).
 - (x) **AGREED** not to implement parking charges in Banstead.
 - (xi) **AGREED** the implementation of parking charges in Merstham as advertised.
 - (xii) **AGREED** not to implement parking charges in the High Street, Horley; Victoria Road, Horley and Station Road, Horley.
 - (xiii) **AGREED** short and long stay tariffs in Station Approach, Horley of £1 per hour up to 4 hours and £5 for over 4 hours.
 - (xiv) **AGREED** that a tariff in The Grove, Horley of £5 to park for any length of time between 8am and 6.30pm be advertised.
 - (xv) **AGREED** that existing parking bays in Russells Crescent, Horley be free for up to 5 hours, with a long stay tariff (over 5 hours) of £5.00.
 - (xvi) **AGREED** that any objections to the subsequent amendment notice be reviewed by the Local Committee prior to any Traffic Regulation Orders being made.

42/11 **BANSTEAD AND SOUTHERN VILLAGES PARKING REVIEW PHASE 2 [Item 8]**

The Parking Strategy and Implementation Manager presented the report.

During discussion by the Committee, the following key points were raised:

- The Chairman reported that she had received representations from residents of Church Hill, Merstham, requesting that restrictions be applied to the length of the adopted highway and along London Road North between Gatton Bottom and Church Hill.
- Requests were made for restrictions opposite the junction of

Fiddicroft Avenue and Woodmansterne Lane, Banstead, and on Woodmansterne Street opposite the Woodman public house.

The Local Committee **AGREED**:

- (i) That the recommendations detailed in Annex A to the report submitted with the addition of the following: to advertise restrictions extended along the whole length of the adopted highway on Church Hill, Merstham, and to extend the no waiting at any time restriction along London Road North between Gatton Bottom and Church Hill, Merstham, and to advertise no waiting at any time restrictions opposite the junction of Fiddicroft Avenue with Woodmansterne Lane, Banstead, and on Woodmansterne Street on both sides between the access to the cricket ground and the access to the public car park in the area of the Woodman public house.
- (ii) That the necessary funding to proceed with the introduction of the parking amendments be allocated.
- (iii) That the County Council follows the due process to amend existing Traffic Regulation Orders for the recommended parking controls to be implemented.

43/11 **LOCAL PREVENTION FRAMEWORK [Item 9]**

The Head of 14-19 Commissioning presented the report.

During discussion by the Committee the following key points were raised:

- The Chairman publicly thanked the young people who had participated in the task group's work for their input and openness about their experiences.
- Concerns were raised that young people from the north of the borough had not been involved in the task group. The Head of 14-19 Commissioning emphasised that the work was an ongoing process and hoped that representation from the north of the borough would improve in future.
- The importance of agencies working in partnership was raised in relation to the experience of work to improve facilities for young people in Nork and Preston.
- A question was asked regarding the parallel process of securing centre-based youth provision. The Head of 14-19 Commissioning reported that a shortlist of potential managing agents would be brought to Cabinet in December, and an update could be provided to the Local Committee in the New Year.

The Local Committee **AGREED** that:

- (i) All risk factors identified at paragraphs 2.2, 2.3 and 2.4 of the report submitted are considered by providers, and providers are asked to focus particularly on:
 - (a) 10 to 13 year olds, with an emphasis on work with the family and transition between primary and secondary school.
 - (b) 14 to 19 year olds, with an emphasis on ensuring there is outreach capacity that builds on the prevent and deter approach.
 - (c) All parts of Reigate and Banstead, particularly harder to reach areas, are supported with preventative services through a prevent and deter approach.
 - (d) One priority area, Redhill, with a recognition of other areas also needing a more targeted approach, specifically Horley, Merstham, Preston and Woodhatch (Reigate).
- (ii) The allocation of Surrey Outdoor Learning and Development (SOLD) resources to young people will be delegated to officers in the Youth Support Service to arrange provision that addresses the identified risk factors and geographical priority areas.

[As this report was circulated separately to the Agenda, it is attached as **Appendix B** to the Minutes.]

44/11 **PROPOSED PARKING RESTRICTIONS – SALBROOK ROAD, SALFORDS [Item 10]**

The Transport Development Planning Officer presented the report.

During discussion by the Committee, the following key points were raised:

- Concerns were raised regarding commuter parking in Southern Avenue, Salfords, a road in which many houses have no driveway and residents require access to on street parking. There were also issues with regards to sightlines around junctions in the area. The Parking Strategy and Implementation Officer suggested that restrictions for Southern Avenue be advertised alongside the Traffic Regulation Order for Salbrook Road, but that the cost of these be met by Surrey County Council.

The Local Committee **AGREED** that:

- (i) Following the necessary legal procedure, a Traffic Regulation Order be advertised by Surrey County Council on Salbrook Road, Salfords for the Prohibition and Restriction of Waiting, Loading and Unloading, as shown in Annex 1 to the report submitted.
- (ii) The consideration and resolution of any representations received as a result of advertising the Traffic Regulation Order be delegated to the South East Surrey Area Group Manager in consultation with the Chairman of the Local Committee and the local elected Members.
- (iii) The Parking Strategy and Implementation Manager, in consultation with the Chairman and local elected Members agree parking restrictions to be formally advertised in the Southern Avenue area of Salfords.
- (iv) Any objections in respect of (iii) above be resolved by the Parking Strategy and Implementation Manager, in consultation with the Chairman and local elected Members.
- (v) All costs relating to (iii) and (iv) to be met by Surrey County Council.

45/11 **PROPOSED AMENDMENT TO THE WIDTH RESTRICTION – NUTFIELD ROAD, MERSTHAM [Item 11]**

The Area Team Manager presented the report.

The Local Committee **APPROVED** the advertising of the Traffic Regulation Order, the purposed and effect of which will be that:

- (i) No person shall cause or permit any vehicle, the overall width of which, together with the load, if any, it carries, exceeds 6'6" to proceed through that point of Nutfield Road, Merstham which lies at a point approximately 120 metres to the south of the previous width restriction, lying immediately south of the junction of Nutfield Road with Mill Lane.

46/11 **HORLEY TOWN CENTRE PUBLIC REALM ENHANCMENTS PHASE 2 – WAITING RESTRICTIONS OUTSIDE 28-38 VICTORIA ROAD, HORLEY [Item 12]**

The Transport Development Planning Officer presented the report.

During discussion by the Committee, the following key points were raised:

- Members sought confirmation that the proposals would not affect the operation of the bus stop at the location. The Transport Development Planning Officer confirmed that this had been considered and the proposals would not impact upon the bus stop.
- It was confirmed that although there were currently double yellow lines painted on the highway, there was currently no Traffic Regulation Order in place to allow their enforcement.

The Committee **AGREED** to the advertising and statutory consultation for the Traffic Regulation Order to prohibit waiting at all times over the highway outside numbers 38 to 38 Victoria Road in order to control injudicious parking on the carriageway and the new paved public area outside the Jack Fairman Public House and Choices Estate Agents.

47/11 **HIGHWAYS SCHEMES PROGRESS REPORT [Item 13]**

The Area Team Manager presented the report and informed Members that an additional £122,000 had been secured for local structural repairs. Target dates for the major maintenance road schemes listed in the report had now been agreed as follows: Meath Green Lane – 10 October; Rocky Lane – 3 October; Balcombe Road – 30 December; Bolters Lane – 11-18 November; The Avenue – 20 November.

During discussion by the Committee, the following key points were raised:

- It was noted that Mellow Close is in Banstead, rather than Tadworth. Concerns were raised that it would be more cost effective to concentrate on the area outside the school rather than the whole road. The Area Team Manager agreed to amend the list and speak to the Maintenance Engineer regarding the limits of the works.
- Members asked what was meant by the “alternative treatment programme” suggested for Collendean Lane, Norwood Hill. The Area Team Manager reported that neither surface dressing nor micro asphalt was suitable for this road, and that an alternative would be sought. The work was due to take place later this year.
- Members requested a list of local structural repairs with target dates. The Area Team Manager agreed to send this out once the target dates were agreed.
- It was noted that the reference to London Road South, Merstham, should read London Road North. The Area Team Manager agreed to amend the list.

The Local Committee **NOTED** the report for information.

48/11 **UPDATE ON WINTER MAINTENANCE ARRANGEMENTS**
[Item 14]

The Area Team Manager presented the report and informed Members that additional roads had been added to the Precautionary Salting Network, and that 40 tonnes of salt would be made available to Reigate and Banstead Borough Council for the salting of footways this winter (20 tonnes had been made available last year).

During discussion by the Committee, the following key points were raised:

- Members asked whether it was possible for locks to be installed on grit bins. The Area Team Manager pointed out that in some areas, parish councils had secured green grit bins which would be locked. SCC grit bins are yellow and would not be locked.
- Further clarification was sought as to the status of the P3 network. The Area Team Manager stated that these were roads in residential areas which would be salted after the P1 and P2 roads had been salted. It was recognised that in severe weather, it was often only possible to salt the P1 network.
- Members asked what the public could do if they witnessed the theft of salt from grit bins. The Area Team Manager advised that they should phone the police in the first instance, and report the theft to the SCC Contact Centre.
- Concerns were raised regarding the condition of footways approaching railway stations, particularly in Horley which was on a slope. The Area Team Manager agreed to take this away for consideration. It was emphasised that during periods of extreme weather, the County Council's priority was the road network, and that they are reliant on partners such as the Borough Council to deal with footways.

The Local Committee **NOTED** the revised winter maintenance arrangements for Reigate and Banstead.

49/11 **LOCAL COMMITTEE FUNDING [Item 15]**

The Local Committee:

- (i) **AGREED** the following items submitted for funding from 2011/12 Local Committee delegated revenue budget totalling £8,360:

1.	East Surrey Carers' Trip to Brighton	£1,500
2.	Redhill Youth Café @ Danny's	£1,560
3.	Completion of Rebuild of Walton on the Hill Scout and Guide HQ	£2,300
4.	Emmanuel Church Path	£1,000
5.	Tadworth Woodland Park Project	£2,000

(ii) **NOTED** the items the items submitted from 2011/12 Local Committee delegated revenue budget totalling £1,482.64 agreed under delegated powers in accordance with the Local Financial Protocol:

1.	Burgh Heath Funday and Picnic to celebrate the Queen's Diamond Jubilee	£100
2.	East Surrey College Higher Education Prize Fund	£900
3.	Banstead History Centre – Oral History Project	£482.64

50/11 **CABINET FORWARD PLAN [Item 16]**

The Local Committee **NOTED** the report.

51/11 **LOCAL COMMITTEE FORWARD PLAN [Item 17]**

The Local Committee **NOTED** the report.

[Meeting Ended: 3.43pm]

Chairman